

ISLE OF ANGLESEY COUNTY COUNCIL

REPORT TO:	EXECUTIVE COMMITTEE
DATE:	26 NOVEMBER 2018
SUBJECT:	REVENUE BUDGET MONITORING, QUARTER 2 2018/19
PORTFOLIO HOLDER(S):	COUNCILLOR ROBIN WYN WILLIAMS
HEAD OF SERVICE:	MARC JONES
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LOCAL MEMBERS:	n/a

A - Recommendation/s and reason/s

1. In February 2018, the Council set a net budget for 2018/19 with net service expenditure of £130.870m to be funded from Council Tax income, NDR and general grants. An additional £0.075m was approved for expenditure on unplanned items and contingencies. The budget for the Council Tax Premium was reduced subsequently by £0.045m. The total budget for 2018/19 is, therefore, £130.900m.
2. The budget for 2018/19 included required savings of £2.522m. These have been incorporated into the individual service budgets and achievement or non-achievement of these is reflected in the net (under)/overspends shown. Whilst significant savings were once more required to balance the budget, £0.707m of additional budget was allocated for additional budget pressures.
3. This report sets out the financial performance of the Council's services at the end of Quarter 2, which relates to the period 1 April 2018 to 30 September 2018. The projected position for the year as a whole is also summarised.
4. The overall projected financial position for 2018/19, including Corporate Finance and the Council Tax fund, is an overspend of £2.660m. This is 2.03% of the Council's net budget for 2018/19. This is due to similar budget pressures experienced in 2017/18, the most significant of which is the cost of statutory children's services.
5. It is recommended that:-
 - (i) To note the position set out in appendices A and B in respect of the Authority's financial performance to date and expected outturn for 2018/19;
 - (ii) To note the summary of Contingency budgets for 2018/19 detailed in Appendix C;
 - (iii) To note the position of the invest to save programmes in Appendix CH;
 - (iv) To note the position of the efficiency savings for 2018/19 in Appendix D;
 - (v) To note the monitoring of agency and consultancy costs for 2018/19 in Appendices DD and E;
 - (vi) To approve the usage of the Equal Pay reserve to fund the redundancies shortfall for the financial year 2018/19.

B - What other options did you consider and why did you reject them and/or opt for this option?		
n/a		
C - Why is this a decision for the Executive?		
This matter is delegated to the Executive.		
CH - Is this decision consistent with policy approved by the full Council?		
Yes		
D - Is this decision within the budget approved by the Council?		
Yes		
DD - Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	Sylwadau wedi eu cynnwys yn yr adroddiad
2	Finance / Section 151 (mandatory)	n/a – this is the Section 151 Officer's report
3	Legal / Monitoring Officer (mandatory)	Sylwadau wedi eu cynnwys yn yr adroddiad
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Scrutiny	
8	Local Members	
9	Any external bodies / other/s	
E - Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
F - Appendices:		
<ul style="list-style-type: none"> Appendix A - Revenue Budget Monitoring Report – Quarter 2, 2018/19 Appendix B - Table of Forecast Revenue Outturn 2018/19 Appendix C - Summary of Contingency Budgets 2018/19 Appendix CH - Review of the Invest-to-Save projects 2018/19 Appendix D - Review of Efficiency Savings 2018/19 Appendix DD - Information regarding monitoring of Agency Staff 2018/19 Appendix E - Information regarding monitoring of Consultants 		
FF - Background papers (please contact the author of the Report for any further information):		
<ul style="list-style-type: none"> 2018/19 Revenue Budget (as recommended by this Committee on 19 February 2018 and adopted by the County Council on 28 February 2018). 		

REVENUE BUDGET MONITORING – QUARTER 2 2018/19

1. General Balance

The Council had a final audited balance of £7.601m of earmarked reserves and school reserves amounting to £1.869m at the start of the financial year. The draft outturn for 2017/18 resulted in general balances at the start of the current financial year of £6.352m. The final audited general reserve balance was £6.899m following post-audit adjustments.

The Executive approved the following items to be funded in 2018/19 from the General Reserve:-

Executive Meeting	Amount £000	Purpose
Draft opening balance	-6,899	Final audited general reserve at 31 March 2018.
6 November 2017	125	To fund the Energy Island team.
30 April 2018	42	A budget to fund the costs of operating Melin Llynnon for 2018, to be funded from General Reserve.
21 May 2018	268	For this funding to be released from the Council's reserves to fund experienced agency social workers for 12 months to support and mentor 7 newly qualified social workers.
Section 151 Officer's Delegated Powers	24	Virement to Capital Reserve for Mill Bank Car Park.
Section 151 Officer's Delegated Powers	131	Amendment of treatment of HRA reserve for Pensions Lump Sum.
Revised Council Fund General Balance	-6,309	As mentioned above, this may change following any post-audit adjustments.

The current predicted outturn for 2018/19 is an estimated overspend of £2.660m. If this trend continues, the Council general reserve is likely to reduce to £3.649m by the year-end. This is well below the minimum balance of the general reserve which has been set at £6.5m, as approved by full Council on 28 February 2018.

2. Projected Financial Performance by Service

2.1 The details of the financial performance by service for the period and the projected out-turn position for each is set out in Appendix B. An overspend of £3.561m (3.13%) on services is predicted as at 31 March 2019. An underspend of £553k is estimated on Corporate Finance. In addition, a surplus of £348k is predicted on the collection of Council Tax, of which £247k is due to a surplus on the Council Tax Premium. The current total revenue forecast for 2018/19 is an overspend of £2.660m, which is 2.03% of the Council's total net revenue budget.

2.2 The table below summarises the significant variances (£100k or higher). The forecast takes no account of any further added pressures which may arise if the winter weather is severe (highway winter maintenance, social care costs). The most significant budgetary pressure on the Council continues to be the cost of Corporate Parenting. The Children and Families Services is expected to overspend by £2.032m. This is a statutory, demand-led Service over which there is limited control.

Summary of projected variances at 31 March 2019 based upon financial information as at 30 September 2018	
	(Under) / Overspend £000
Learning	514
Children and Families Services	2,032
Adults	866
Transformation	128
Corporate and Democratic Costs	(137)
Uncontrollable costs – bad debt, insurances and pensions capital costs	200
Corporate Finance	(553)
Council Tax, including Council Tax Premium	(348)
Other (total of variances less than £100k)	(42)
Total Variance over/(under)spend	2,660

3. Explanation of Significant Variances

3.1 Lifelong Learning

3.1.1 Central Education

3.1.1.1 This service was overspent by £307k (24.7%) at the end of Quarter 2. The forecast for the year-end is an overspend of £627k (14.71%), an increase of £87k from predicted overspend of £540k during Quarter 1.

3.1.1.2 There are a number of over and underspends predicted across the Service. The most significant budgetary pressures are: School Transport – Taxis which is predicted to overspend by £296k, this is £27k less than the costs predicted during Quarter 1 (£323k). The Anglesey and Gwynedd Joint SEN Strategy is expecting to overspend by £127k due to underachievement of income, project management costs for stage 2 of the strategy and additional central recharge costs to Gwynedd for hosting the joint service. Secondary integration statutory costs are still forecast to overspend by £80k due to higher than budgeted demand. The estimated total overspend on school meals has increased from £19k in Quarter 1 to £78k in Quarter 2 for the year. Out-of-County costs have also increased with the forecast rising from £4k to £49k.

3.1.1.3 The Service has secured an invest-to-save bid for the One Management system. Investment in this system is expected to reduce expenditure on taxis for future years. Joint working with the Procurement Service is also expected to bring efficiencies against the taxis budget. The re-tendering of the system is expected to take place by January 2019, but this will only have a limited impact on the budget position by the end of the financial year. The full benefit of the re-tendering exercise will not be seen until 2019/20.

3.1.2 Culture

3.1.2.1 This service was £61k (7.2%) underspent during the period and the forecast outturn for the year is an underspend of £113k (8.66%). This is an increased underspend from the £70k underspend forecast during Quarter 1. The majority of the underspend, £65k, is expected within the Library Service on staffing due to vacant posts. An underspend of £55k is predicted on Museums and Galleries due to improved performance in the Oriel. The increased underspend is due to staffing savings in Galleries and Museums from not filling a post which was temporarily vacant due to maternity leave and there has been a reduction in the use of casual staff. An underspend of £20k is now predicted on Talnet.

3.2 Adults Social Care

3.2.1 This service was £820k (6.87%) overspent for the period, with the forecast outturn for the year as a whole being a predicted overspend of £866k (3.52%). This is a significant increase on the overspend of £112k predicted during Quarter 1. This is mainly due to increased client numbers in Services for the Elderly; Physical Disabilities and Learning Disabilities. The loss of external funding has also increased the forecast by approximated £200k. However, if the service receives additional funding from Welsh Government following the recent announcement of additional funding for social care, the overspend on Adults may significantly reduce.

3.2.2 The elements within the forecast outturn variance are as follows:-

- Services for the Elderly: forecast overspend of £54k, a large increase from an underspend of £328k in Quarter 1;
- Physical Disabilities (PD): forecast overspend of £426k, again a large increase from the forecast overspend of £296k in Quarter 1;
- Learning Disabilities (LD): forecast overspend of £478k, another large increase from the overspend of £344k predicted in Quarter 1;
- Mental Health (MH): forecast overspend of £144k;
- Provider Unit: forecast underspend of (£160k); and
- Management and Support: forecast underspend of (£74k).

3.2.3 Similar to the last financial year, the most significant budgetary pressures are in Physical Disabilities, Learning Disabilities and Mental Health Services. This is due to an increased number of service users and high cost specialist placements which are needed to meet the complexity of needs of these service users.

3.2.4 The Service has taken action to help offset the overspend by reducing expenditure in the areas it has more control. The internal provider unit is forecasting an underspend of £160k and Management and Support are expected to underspend by £74k by year-end.

3.2.5 Approximately 59% of the Service's budget is demand-led. Work is continuously on-going on predicting future costs of this demand-led budget. The year-end prediction at each month-end is based on the latest available information on each adult placement. This makes predicting the full-year position extremely difficult and can result in large swings from one period to the next.

- 3.2.6** The second quarter outturn indicates an increased level of demand within the areas of Services for the Elderly, Learning Disability and Physical Disability. Further assessment of these areas will occur in order to consider any possible steps to manage expenditure over the year.

3.3 Children's Services

- 3.3.1** The service was overspent by £1,217k (26.7%) during the period and is projected to be overspent by £2,032k (24.43%) for the year as a whole. This is an increase of £749k from the overspend forecast in Quarter 1. This includes a projected overspend of £2,183k on Looked-after-Children (LAC). The increase is due to additional Out-of-County and Non-Standard placements. The number of Looked-after-Children was 160 at 30 September 2018 compared with 143 at 1 April 2018. It should be noted that additional funding of £268k has been provided from the Council Fund General Reserve for the service to extend the contracts of agency social workers to support and mentor newly qualified social workers.
- 3.3.2** The projections are based on:-
- a worst case assumption on the demand/costs for Looked After Children based on the service costs/demand/likely demand for the future;
 - assumptions relating to case decisions/developments. These are far from predictable and individual circumstances can, and do, change. Based on the information available at this point, and assumptions relating to case decisions/developments, a best possible projection has been made. The cost of LAC are, by nature, demand led and can vary between £3k - £10k per week in specialist provision.
- 3.3.3** The Local Authority has to meet the cost of court directed interventions e.g. parent and child residential/supported accommodation assessments, supervised contact and other specialist assessments, which are also unpredictable and demand-led. The Public Law Outline requires that these assessments are in place pre proceedings also, which is placing a demand on the team budgets.
- 3.3.4** Children's Services are currently going through a restructuring process where the focus will be on Early Intervention and Intensive Intervention. The focus of the new structure is on preventative work and supporting children to remain living at home safely. Additional resources provided for the Edge of Care project will support this, but this will take time. The significant increase in children being looked after by the Local Authority is the main reason why the Service is overspending. The Service has seen a 72% (47/81) increase in children who are subject to Full Care Orders over the last 3 years. The average annual cost for a residential placement is £220k.
- 3.3.5** To mitigate the overspend on these placements, the Service has implemented an action plan for 2018/19 which includes: reviewing children/young people currently in residential placements; aiming to increase placement options on the Island; supporting children to return home when it is safe to do so; and reviewing funding approval for residential placements. Consent for all residential placements now requires the approval of the Head of Service.

3.4 Housing (Council Fund)

- 3.4.1** This service was underspent by £88k (8.9%) during the period. The service is expected to be underspent by £15k (1.47%) at the end of the financial year. This is an improvement of £40k on the forecast overspend of £25k during Quarter 1. This is due to budgetary pressures from Homelessness Bed and Breakfast accommodation now being funded from the Homelessness Earmarked Reserve and reduced costs arising from vacant posts.

3.5 Regulation and Economic Development

3.5.1 Economic and Community (includes Maritime and Leisure)

- 3.5.1.1** The service, overall, was overspent by £35k at the end of quarter 2 (2.9%). The service is projected to be underspent by £50k (2.89%) by 31 March 2019. During Quarter 1, the service was predicted to achieve a balanced budget.
- 3.5.1.2** The Economic Development element of the service is forecast to be within budget at year-end. There are underspends within staffing due to vacant posts, however, there are compensating costs in supplies and services.
- 3.5.1.3** The Maritime section is expected to be within budget at year-end. This includes the repainting of Beaumaris Pier, £75k, was transferred to an earmarked reserve at the end of 2017/18 in order to fund the works. In addition, the projected underspend of £30k anticipated at this year end will also be utilised to cover the costs of the repainting which will take place during the latter part of this financial year.
- 3.5.1.4** The Leisure section is also forecast to underspend by £50k at year-end. This is an improvement from the balanced budget predicted in Quarter 1. The leisure centres' income has been subject to change due to the revised VAT treatment on leisure income. This is having a positive effect on the collection of income at the leisure centres.

3.5.2 Planning and Public Protection

- 3.5.2.1** This service was £126k underspent (14.96%) during the period. The forecast outturn for the year is an overspend of £45k (2.31%) which relates to the Public Protection Section. This is similar to the forecast overspend predicted during Quarter 1.
- 3.5.2.2** The Public Protection Section is predicting an overspend of £45k due to forecast overspends on a number of areas. The most significant overspend is expected in Environmental Health (£40k) where there is a historic underachievement of pollution control income and overspends on supplies and services. Trading Standards and Markets are also expected to overspend again due to underachievement of income. Licensing, however, is overachieving on its income targets and is predicted to underspend by £26k by year-end.
- 3.5.2.3** The Planning Section is forecast to achieve a balanced budget for 2018/19. Planning Control is expected to be £17k overspent at year end, however, this will be offset by underspends in Planning Administration and Control and Building Control which are overachieving on their income targets.

3.6 Highways, Waste and Property

3.6.1 Highways

- 3.6.1.1** This service was £193k (5.35%) overspent during the period but is projected to be £84k (1.33%) underspent by the year-end. This excludes the impact of winter maintenance required as it is too early in the year to assess this. This is an improvement of £89k from the overspend of £5k estimated during Quarter 1. This is due to a significant increase in income on Street Works Management.
- 3.6.1.2** There are a number of compensating over and underspends, with the most significant overspend being £80k on Maintenance Design and £50k on the works budget. The largest underspend is in Street Works, which is predicting an underspend of £200k.

3.6.2 Waste

- 3.6.2.1** The Waste service was £30k (0.84%) underspent at the end of this quarter and the service is predicted to overspend by £3k (0.04%) at the end of the financial year. This is an improvement of £17k from the overspend of £20k forecast at Quarter 1. This excludes the impact of the Electricity Generating Site which may change the outturn position. This is due to the Generating Engine being replaced with two smaller engines. The impact of this will not be known until the latter half of the year.
- 3.6.2.2** An underspend of £40k is forecast for Penhesgyn Transfer Station. This is an improvement of £30k on the underspend of £10k estimated during Quarter 1. This is due to surplus income and underspends on premises, transport and supplies and services costs. Waste Disposal is predicted to underspend by £40k due to good levels of recycling which is cheaper to dispose of. Anglesey has achieved the highest recycling rate in Wales. Public Conveniences is expected to overspend by £40k due to the risk that the savings target will not be achieved by year-end. This is higher than the £20k forecast for Public Conveniences in Quarter 1. The most significant budget pressure is Waste Collection, which is forecast to overspend by £60k for the year. The increased pressure on the recycling grant may result in less waste collection charges being allocated against the grant, which has a direct effect on the waste collection budget. An underspend of £17k is expected on Penhesgyn Area 2.

3.6.3 Property

- 3.6.3.1** The Service was £171k overspent at 30 September 2018, but this is predicted to reduce to an overspend of £70k (7.72%) at year-end. This is an improvement on the overspend of £142k forecast for Quarter 1.
- 3.6.3.2** Repairs and Maintenance of the Council buildings are estimated to overspend by £63k. The Cleaning Service is predicted to overspend by £25k relating to the cleaning of primary schools. This is an improvement of £51k from the overspend of £76k as this assumes some additional funding from the Learning Service and corporate funding for pension costs. This means that some of these costs are moved elsewhere and will continue to have a budgetary impact. Every effort will be made by the service to identify areas where expenditure can be reduced in order to reduce the overspend. The Property Service will work with the Learning Service in relation to School Cleaning Cost budgets.

3.7 Transformation

3.7.1 The Transformation function overspent by £168k (7.5%) during the period. Transformation, in total, is expected to overspend by £128k (2.82%) due to overspends in the ICT Section. This is an improvement of £110k on the estimated overspend of £238k in Quarter 1.

3.7.1.1 The ICT Section is estimated to overspend by £247k. All software and hardware budgets across the Council, excluding schools, have been centralised and are now managed within the ICT Section. The software budgets are perceived to be historically insufficient though, once centralisation is fully embedded, a reduction in these costs are expected. An overspend of £177k is forecast on software, this is less than the forecast overspend of £257k at Quarter 1. The function continues to forecast an overspend of £70k on Anglesey Connected due to low income as fewer sites use the service. Further work to analyse the actual hardware and software costs and whether they are covered by the budgets will be completed. This may result in additional budgets being transferred from Services into ICT or costs being transferred back to services. However, this will not change the overall impact on the forecast for the Council.

3.7.1.2 The HR function is predicting an underspend of £8k for the year mainly on staffing costs.

3.7.1.3 The Corporate Transformation section is forecast to underspend by £111k at year-end due to underspends on staffing budgets. This is an increased underspend of £22k compared to the underspend of £89k at Quarter 1. There are vacant posts in the section which is currently reviewing its structure.

3.8 Resources (excluding Benefits Granted)

3.8.1 The Resources function budget showed an underspend of £85k (5.34%) by the end of the period. The function is predicted to underspend by £19k (0.67%) for the financial year. This is an improvement of £48k from the overspend of £29k forecast at Quarter 1.

3.8.2 Revenues and Benefits are forecast to overspend by £75k. This is mainly due to an estimated overspend of £53k on software and administration costs. The Audit Section is predicting an underspend of £28k due to several vacant posts, these post have now been recruited to. The Accountancy Section is forecast to overspend by £9k by year-end. This is an improvement of £31k from the forecast of £40k at Quarter 1 due to a credit card rebate. The most of significant cost in Accountancy is bank charges, which is expected to overspend by £25k. Civica consultancy costs are also putting pressure on the budget by a forecast overspend of £16k. Procurement is estimated to underspend by £75k, due to savings from centralised budgets.

3.9 Council Business

3.9.1 The function was £36k (4.83%) underspent as at 30 September 2018 and a total underspend of £6k (0.39%) is expected for the year. This is a significant improvement on the overspend of £181k during 2017/18 and an improvement of £34k from the overspend of £28k predicted during Quarter 1.

3.9.2 The most significant estimated overspend within Council Business is Legal Services, which is predicted to overspend by £17k. Legal Services are expected to overspend by £26k on agency costs; these costs are offset by a surplus on land charges income of £26k. There is an £8k overspend on the unbudgeted Trade Union Post and a small overspend on Corporate Information and Complaints. Democratic services is estimated to underspend by £23k, which is an improvement of £22k from Quarter 1, this is due to income from the final settlement for the 2017 Election.

3.10 Corporate and Democratic Costs

3.10.1 The function was underspent by £316k (17.38%) during the period. An underspend of £137k (4%) is projected at year-end. An underspend of £144k was estimated during Quarter 1.

3.10.2 The main budgetary pressure affecting the function is staff counselling costs which are expected to overspend by £26k, and coroners' fees of £33k. However, there are several areas which are underspending. There is a historic pension adjustment underspend of £56k. There is also an underspend on the pension contributions to Gwynedd £55k. An underspend of £67k is also forecast due to the recharge of Pension costs to the HRA.

3.11 Corporate Management

3.11.1 The function was £7k (2.01%) overspent at the end of this Quarter. An overspend of £14k is expected on Corporate Management. During Quarter 1, a balanced budget was predicted.

3.12 Estimated impact of Service Costs Outside the Control of Heads of Service

3.12.1 Each year, costs which are outside the control of Heads of Service are incurred. These costs tend to be: unbudgeted bad debt provisions on sundry debtors, insurance costs and pensions capital costs. An overspend of £200k is forecast on these non-controllable costs. These costs have not been shown against the individual services as only the costs within Heads of Service control are reported against individual service lines.

4. Corporate Finance (including Benefits Granted)

4.1 Corporate Finance, including Benefits Granted, is expected to underspend by £412k (2.37%) at year-end. Benefits Granted is expected to underspend by £84k. This includes £92k underspend on the Council Tax Reduction Scheme and an overspend of £12k on Discretionary Housing Payments. There is a surplus income of approximately £4k on Housing Benefits Overpayments. An underspend of £331k is also projected on capital financing costs due to savings made from internal borrowing, delaying the refinancing of loans and selecting the lowest borrowing options which comply with the Treasury Management Strategy Statement 2018/19.

4.2 Appendix C summarises the financial position on contingency budgets at the end of this quarter. A total contingencies budget of £1.789m was approved as part of the 2018/19 budget. A net £557k has been vired to/from services to fund specific projects, budgetary issues or to release savings from voluntary redundancies. £1.267m has been committed from contingencies and there is £35k remaining. There is increasing pressure on the salary and grading contingency due to the volume of redundancies, with the deficit already being £276k. It is requested that the deficit be funded from the equal pay reserve to cover this and any further redundancy costs for the remainder of the financial year.

5. Collection of Council Tax

- 5.1** The Council Tax Fund budget is determined using the estimated collectable debt for the current year only, based on the tax base figure set in November 2017. It does not provide for arrears collected from previous years, adjustments to liabilities arising from previous years (exemptions, single person discounts etc.), changes to the current year's tax-base or the provision for bad and doubtful debts. These changes cannot be estimated and, invariably, lead to a difference between the final balance on the Council Tax Collection Fund and the original budget. The current projection is that the Council Tax Fund will overachieve the target figure by £101k. In addition, the Council Tax Premium budget, which is an additional Council Tax charge on second homes on Anglesey (since 1 April 2017), may potentially overachieve its budget target by £247k. In total, therefore, a surplus of £348k is forecast on the collection of Council Tax, an improvement of £50k from the forecast surplus of £298k during Quarter 1.

6. Budget Savings 2018/19

- 6.1** Budget savings of £2.522m were removed from service budgets for 2018/19. It is anticipated that £2.255m have or will be fulfilled by the year-end. However, £267k may potentially not be achieved. The most significant savings shortfall is expected in Learning, which is predicted to underachieve on the target by £89k due to retendering of contracts and the morning care club and Adult Services which is also predicted to underachieve by £130k due to demand pressures. A full detailed analysis can be seen for each Service in Appendix D.

7. Invest-to-Save

- 7.1** An invest to save programme was undertaken in 2016/17 with an allocation of £983k for individual projects. The remaining opening balance on 1 April 2018 was £652k. To date, £155k has been spent or committed from this allocation of funding during 2018/19. All projects are at various stages of development, with some closer to completion than others. The full detail of the expenditure and progress on each of the projects can be seen in Appendix CH. Where the projects are not completed at year-end, they will continue into 2019/20 and the funding will still be available within the invest-to-save reserve.

8. Agency and Consultancy Costs

- 8.1** During the year to date, £506k was spent on Agency staff. These were, in the main, part-funded from staffing budgets as they related to staff vacancies, while £336k was related to staff cover within Children's Services, mainly while the service undergoes a restructure. The Waste Service spent £109k for site agents at the recycling centres. The full details can be seen at Appendix DD.
- 8.2** Expenditure on consultancy during Quarter 1 was £674k, with £513k of this funded externally from grants or contributions. There are a number of reasons for the use of consultants, therefore, a summary of expenditure per service and additional details of the expenditure can be seen at Appendix E.

9. Conclusion

- 9.1** A total overspend of £2.660m is projected for the year-ending 31 March 2019. £3.561m of the predicted overspend for 2018/19 is on service budgets, which are made up of a number of over and underspends. The Services that are still experiencing significant budgetary pressures are similar to 2017/18 (Children and Families Services and Learning). The Adults Service budgets are also under pressure due to increasing demand. The Heads of Service are aware of the issues and are working to reduce the level of overspending which is within their control by the year-end. Corporate Finance is expected to underspend by £0.553m and Council Tax, which includes the Council Tax Premium, is forecast to collect a surplus of £0.348m. The overall overspend is, therefore, reduced to £2.660m. The projected level of overspend is 2.03% of the Council's net budget. There is concern about the impact of this level of overspend on general balances should the overspend materialise.
- 9.2** Although this level of overspending can be funded from general reserves in 2018/19, it will deplete the general reserves to a figure well below the generally accepted minimum. It will be necessary, during the 2019/20 budget setting process to fund the underlying level of overspending and to begin the process of replenishing the general balances. This is a prudent approach and is necessary to ensure the long term financial viability of the Council.
- 9.3** Forecasts are subject to change as new information becomes available. However, with regular scrutiny from the SLT and if remedial action is taken by Heads of Services, these will help the services manage within the budgets they can control.

APPENDIX B

Projected Revenue Outturn for the Financial Year Ending 31 March 2019 – Quarter 2

Service/Function	2018/19 Annual Budget	Q2 2018/19 Budget Year to Date	Q2 Actual & Committed spend	Q2 2018/19 Variance	Q2 Actual & Committed Spend	Estimated Expenditure to 31 March 2019 at Q2	Estimated Outturn 31 March 2019 over/ (underspend) at Q2	2018/19 Projected Over/(Under) spend as a % of Total Budget	Draft Over/(under) spend Last Year 2017/18
	£'000	£'000	£'000	£'000	%	£'000	£'000	%	£'000
LIFELONG LEARNING									
Delegated Schools Budget	43,129	22,377	22,377	0	0.00%	43,129	0	0.00%	0
Central Education	4,263	1,241	1,547	307	24.07%	4,890	627	14.71%	893
Culture	1,305	853	791	(61)	-7.20%	1,192	(113)	-8.66%	(147)
ADULT SERVICES	24,602	11,931	12,750	820	6.87%	25,468	866	3.52%	215
CHILDREN'S SERVICE	8,317	4,555	5,772	1,217	26.71%	10,349	2,032	24.43%	1,778
HOUSING	1,021	994	905	(88)	-8.90%	1,006	(15)	-1.47%	7
HIGHWAYS, WASTE & PROPERTY									
Highways	6,302	3,613	3,806	193	5.35%	6,218	(84)	-1.33%	(100)
Property	907	479	650	171	135.62%	977	70	7.72%	55
Waste	7,490	3,537	3,507	(30)	-0.84%	7,493	3	0.04%	(63)
REGULATION & ECONOMIC DEVELOPMENT									
Economic Development	1,733	1,197	1,231	35	3.90%	1,683	(50)	-2.89%	(10)
Planning and Public Protection	1,948	840	715	(126)	-14.96%	1,993	46	2.31%	9
TRANSFORMATION									
Human Resources	1,235	685	685	0	-0.05%	1,227	(8)	-0.65%	(61)
ICT	2,354	1,226	1,443	217	17.71%	2,601	247	10.49%	45
Corporate Transformation	825	325	276	(49)	-15.14%	714	(111)	-13.45%	(158)
RESOURCES	2,839	1,587	1,503	(85)	-5.34%	2,820	(19)	-0.67%	(3)
COUNCIL BUSINESS	1,528	747	710	(36)	-4.83%	1,522	(6)	-0.39%	181

Service/Function	2018/19 Annual Budget	Q2 2018/19 Budget Year to Date	Q2 Actual & Committed spend	Q2 2018/19 Variance	Q2 Actual & Committed Spend	Estimated Expenditure to 31 March 2019 at Q2	Estimated Outturn 31 March 2019 over/ (underspend) at Q2	2018/19 Projected Over/(Under) spend as a % of Total Budget	Draft Over/(under) spend Last Year 2017/18
	£'000	£'000	£'000	£'000	%	£'000	£'000	%	£'000
CORPORATE & DEMOCRATIC COSTS	3,430	1,816	1,500	(316)	-17.38%	3,293	(137)	-3.99%	(103)
CORPORATE MANAGEMENT	657	328	335	7	2.01%	671	14	2.13%	(81)
ESTIMATED IMPACT OF UNCONTROLLABLE COSTS						200	200		159
TOTAL SERVICE BUDGETS	113,884	58,330	60,505	2,174	3.73%	117,445	3,561	3.13%	2,616
Levies	3,360	3,360	3,361	1	0.02%	3,360	0	0.00%	(2)
Discretionary Rate Relief	60	0	0	0	0%	63	3	5.00%	0
Capital Financing	7,511	0	(23)	(23)	0.00%	7,050	(461)	-6.14%	(494)
General & Other Contingencies	1,232	1,232	1,267	35	2.88%	1,232	0	0.00%	106
Support Services contribution HRA	(693)	0	0	0		(693)	0	0.00%	(82)
Benefits Granted	5,546	700	815	115	16.44%	5,451	(95)	-1.71%	(849)
TOTAL CORPORATE FINANCE	17,016	5,292	5,420	128	2.42%	16,463	(553)	-3.25%	(1,276)
TOTAL 2018/19	130,900	63,622	65,924	2,302	3.62%	133,908	3,008	2.30%	1,340
FUNDING									
NDR	(22,574)	(12,155)	(12,155)	0	0.00%	(22,574)	0	0.00%	0
Council Tax	(34,440)	0	0	0	0.00%	(34,541)	(101)	0.29%	116
Council Tax Premium	(648)	0	0	0	0.00%	(895)	(247)	38.02%	0
Revenue Support Grant	(73,238)	(39,436)	(39,436)	0	0.00%	(73,238)	0	0.00%	0
TOTAL FUNDING 2018/19	(130,900)	(51,591)	(51,591)	0	0.00%	(131,198)	(348)	0.00%	-72
TOTAL OUTTURN INCLUDING IMPACT OF FUNDING	0	12,031	14,333	2,302	19.13%	2,660	2,660	2.03%	1,456

APPENDIX C

Summary of the Financial Position on Contingency Budgets 2018/19 as at Quarter 2

	Original Budget £	Virements £	Amended Budget £	Committed to date (31/09/18) £	Current Remaining Un-Committed £
General Contingency	359,166	14,580	363,746	123,850	239,896
Salary and Grading	300,000	(442,650)	(142,650)	132,720	(275,370)
Edge of Care	240,000	-	240,000	(240,000)	-
Earmarked Reserve	739,890	(119,000)	620,890	(620,890)	-
Salary Inflation	150,000	-	150,000	(150,000)	-
Total Contingency Budgets (general and other)	1,789,056	(557,070)	1,231,986	(1,267,460)	35,474

APPENDIX CH

Review of Invest-to-Save Projects 2018/19

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Year 1) £	Total Spend to 31 March 2018	Balance at 1 April 2018 £	Allocation for 2018/19 £	Spend to date 2018/19 £	Remaining budget 2018/19 £	Project Update
Resources	Electronic Document Management System for Revenues and Benefits	Provide scanning solution and workflow for Revenues and Benefits	170,000	170,000	127,856	42,144	42,144	37,713	11,304	System has gone live from 1 Aug for scanning & retrieving along with workflow. Automated processes still not functioning properly, which needs to be addressed.
I.T	Local Land and Property Gazetteer	Implement a LLPG system across the Council	10,800	10,800	15,261	0	0	0	0	Project completed in 2017/18. The project overspent by £4.5k which was funded by revenue.
I.T / Transformation	Customer Relationship Management System	Purchase and implementation of a CRM system	255,000	255,000	33,597	221,276	211,678	63,820	147,858	The project is progressing well with the core technology in place.
I.T. / Resources	Payment Gateway	Purchase and implement a payment gateway which will enable payments to be received via the App	27,000	27,000	6,000	21,000	21,000	5,225	15,775	It is foreseen at the moment that all funding should have been spent by the end of the Financial Year, subject to no slippage with the project, in particular the Building Control element which is due to commence 26/11/2018.
Regulation & Economic Development	Improve the Resilience of the Planning Systems	New automated planning systems	118,000	118,000	40,464	77,536	77,536	17,408	60,128	Funding will be used in full in 2018/19 to fund the post.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Year 1) £	Total Spend to 31 March 2018	Balance at 1 April 2018 £	Allocation for 2018/19 £	Spend to date 2018/19 £	Remaining budget 2018/19 £	Project Update
Resources	Improving Income Collection Systems	Purchase and implement a new income management system which links to the current income streams and allows new income collection methods	150,000	150,000	59,078	90,922	90,922	13,745	77,177	Work is still ongoing on automated bank reconciliation, electronic returns, miscellaneous payments linked to payment gateway and fully compliant PSI DSS chip & pin terminals.
Lifelong Learning	Modernisation of business and performance processes	Implement unused modules in the ONE Management Information system	72,000	72,000	52,529	19,471	19,471	17,520	8,920	The project is progressing well, expected to be completed by January 2019. Any overspend will be funded from the Oriel Invest to Save budget.
Lifelong Learning	Modernisation of business	Website for the Oriel	15,000	15,000	0	15,000	15,000	0	15,000	The work is linked to the wider project on the corporate website. Expected to be fully utilized in 2018/19.
I.T. / Transformation	Digital First / Digital By Default	Employ a Digital Lead Officer and Digital Services Analyst	£70,000 in year 1 and £50,000 in year 2	120,000	0	120,000	70,000	0	70,000	No expenditure has been incurred to date as recruitment of the Digital Lead has been held pending implementation of new Web Content Management System in order to align all Digital Platforms and then get the best out of the 2 years of funding for the temporary posts.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Year 1) £	Total Spend to 31 March 2018	Balance at 1 April 2018 £	Allocation for 2018/19 £	Spend to date 2018/19 £	Remaining budget 2018/19 £	Project Update
Public Protection	Improved Digital Connectivity within the Public Protection Service	Implementation of a cloud based system to record inspection visits. The software is an all Wales solution and has been procured via a framework agreement supported by 19 out of 22 Councils in Wales	£10,000 per year for 4.5 years	45,000	0	45,000	10,000	0	10,000	The initial soft market testing completed in Spring this year revealed no current software providers could meet our user spec and deliver a new back-office and/or mobile solution. Furthermore, the I2S fund would not cover the initial licence costs and annual maintenance fee. A decision has been made by the Project Board to present a new Business Case exploring the benefits of tapping into the Corporate CRM system and evaluating options to procure a bolt-on mobile solution. The Business Case will highlight the costs of this project and the aim is to utilise some of the I2S Fund before the end of the financial year.
Total				982,800	334,785	652,349	205,393	155,431	49,962	

Review of Efficiency Savings 2018/19

Service/Function	Budget Savings 2018/19 £'000	Achievable 2018/19 £'000	Potentially not- achievable 2018/19 £'000	Will not be achieved at all £'000	Comments
Lifelong Learning	358	269	89	0	The savings proposal for the reduction of the management costs for music tuition will likely achieve £55k of the proposed £79k, as the saving is expected to be achieved from September onwards. The service has been unable to retender the schools' grass cutting contracts until later than expected, resulting in an expected shortfall of savings. The contract is currently out to tender, with a closing date beginning of November 2018. Income collected in relation to the morning care club was significantly underachieved in 2017/18 and, although income collected in the first quarter of 2018/19 may be higher than that of the first quarter of 2017/18, it is still likely to be significantly below the budget. Schools are responsible for collecting this income, and the 2017/18 school forum has discussed the possibility of delegating this budget. The forum decided not to delegate the budget for now, and to give schools a 1 year period to improve income collection. Should the position not improve in 2018/19, the service will again discuss the possibility of delegating the budget to incentivise schools to maximise income collection.
Regulation and Economic Development	125	120	5	0	The Authority was unable to Outsource the Café, therefore, will be moving towards a Vending only service. It is unlikely that a Net income of £5k will be achieved within this financial year. Income collected will need to be monitored over the next few months to identify if the saving can be achieved in future years.
Highways, Waste and Property	366	336	30	0	An overspend has arisen on the Public Convenience cost centre as the Service is unable to achieve its savings target pending a committee decision regarding future provision. As agreed, the Service has been attempting to transfer the running of Public Conveniences to the third sector for the past three years and, although some have been transferred, minimal interest has been shown in others and some that were transferred have subsequently been returned to the Authority. Property are continuing to attempt to facilitate the outsourcing of the Public Conveniences.

Service/Function	Budget Savings 2018/19 £'000	Achievable 2018/19 £'000	Potentially not- achievable 2018/19 £'000	Will not be achieved at all £'000	Comments
Adults' Services	350	220	130	0	The Social Care model focussing on supporting people to maintain their independence and with a greater focus on their assets continues to be operated through the social work teams. The position at the end of Q2 indicates that demand pressures are meaning that the efforts to reduce overall costs are not entirely successful. Therefore, £130k has been identified as potentially not being achieved which relate to the proposals for £92k, enabling clients to be supported in their own homes or in extra care provision rather than being placed into residential care, and £38k, through promoting greater community and personal support networks to enable people to remain independent. Despite a delay in the opening of Hafan Cefni, which has now been open since the start of October, the focus on ensuring that those being accepted for flats are those that would have otherwise required placement or care, means that the service continue to believe that the savings can be achieved. At present, we do have 19 vacancies but are working to fill the flats with appropriate individuals as soon as possible.
Housing	23	19	4	0	The staff member responsible for the work in relation to the increase of the fee for EPC work has since submitted an application for voluntary redundancy, making it difficult to verify the achievability of this savings proposal. However, the service have mitigated this savings shortfall by overachieving on the savings delivered on the charge of management fees on grants with statutory activities.
Transformation	40	31	9	0	Following the Anglesey Show, there is now an overspend of £3k, meaning the savings proposal of £2k relating to the presence at the show is unlikely to be achieved. Zero income has been generated to date through selling advertising space on the Council's website and looks unlikely to happen this year. Zero income has been generated to date through external consultancy work and looks unlikely to happen this year. Savings will be looked for elsewhere within the service's budget.
Council Business	1,236	1,236	0	0	Relevant budgets have been removed and expenditure is currently within budget, and on target to achieve savings. The savings proposed as a result of the review of the MRP policy are likely to be achieved according to consultants.
Resources	24	24	0	0	Budget has been removed and, overall, budgets are underspending.
Total	2,522	2,255	267	0	

AGENCY COSTS – APRIL TO SEPTEMBER 2018

Service	£	Funded From	Purpose
Waste	5,966.62	Specific Core Budget	Staff Vacancy - Employment Ceased
	350.75	Specific Core Budget	Staff Vacancy - Employment Ceased
	2,334.62	Specific Core Budget	Staff Vacancy - Employment Ceased
	662.12	Specific Core Budget	Specific Work - One Off
	18,343.75	Specific Core Budget	Additional tasks required short term during Summer period. Staff not available via HR Matrix
	19,635.87	Specific Core Budget / Grant / External Contribution	Additional tasks required short term during Summer period. Staff not available via HR Matrix
	7,214.46	Specific Core Budget / Grant / External Contribution	Additional tasks required short term during Summer period. Staff not available via HR Matrix
	54,644.82	Specific Core Budget / Grant / External Contribution	Additional tasks required short term during Summer period. Staff not available via HR Matrix
	109,153.01		
Childrens Services	27,080.61	Core budget, Un-utilised staffing budget & reserves approved by the Executive	To cover vacant posts whilst re-structure taking place
	93,853.19	Core budget, Un-utilised staffing budget & reserves approved by the Executive	To cover vacant posts whilst re-structure taking place

Service	£	Funded From	Purpose
	3,375.00	Core budget, Un-utilised staffing budget & reserves approved by the Executive	To cover vacant posts whilst re-structure taking place
	23,620.85	Core budget, Un-utilised staffing budget & reserves approved by the Executive	To cover vacant posts whilst re-structure taking place
	1,020.00	Core budget, Un-utilised staffing budget & reserves approved by the Executive	To cover vacant posts whilst re-structure taking place
	186,859.94	Core budget, Un-utilised staffing budget & reserves approved by the Executive	To cover vacant posts whilst re-structure taking place
	335,809.59		
Adult Services	20,008.68	Core Budget	To cover vacant posts
	31,473.00	Core Budget	To cover vacant posts
	750.00	Grant funded	To work on a specific project
	2,762.50	Grant funded	To work on a specific project
	57,994.18		
Transformation	761.10	Staff Budget	Unable to fill a vacancy
	761.10		
Economic & Regeneration	2,227.78	Core budget (previous underspends)	Achieving food hygiene inspections requirements
	2,227.78		
Total	505,945.66		

APPENDIX E

SUMMARY OF CONSULTANCY EXPENDITURE PER DEPARTMENT			
	Qtr 1	Qtr 2	Total
Central Education	8,133	16,111	24,244
Schools	0	490	490
Culture	6,070	2,686	8,756
Economic & Regeneration	286,501	534,864	821,365
Property	640	0	640
Highways	20,289	6,263	26,552
Waste	7,911	23,819	31,730
Housing	0	14,303	14,303
HRA	9,215	7,440	16,655
Adult Services	3,400	2,450	5,850
Childrens Services	0	19,032	19,032
Transformation	2,136	18,360	20,496
Council Business	10,711	19,129	29,840
Resources	45,911	9,459	55,370
TOTAL	400,917	674,406	1,075,323

A more detailed breakdown of this is provided below.

Breakdown of Consultancy Costs Quarter 2 2018/19

	Amount Q2 (£)	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Central Education	2,339			✓	Grant	Share of Regional Costs
	11,900	✓		✓	Core	Profesional Fees as an Education Officer
	910			✓	Core	Support with drafting school closure reports
	963			✓	Grant	Educational Work during the summer term
Total Central Education	16,111					
Culture	1,050			✓	Central Contingency	Documentation review re claim of dilapidation costs of South Stack
	352	✓			Core	Life drawing classes
	80	✓			Core	Criw celf assistant
	750	✓			Core	Criw celf workshop
	454	✓			Core	Demographic analysis and review
Total Culture	2,686					

	Amount Q2 (£)	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Economic & Regeneration	9,625	✓			External Contribution	Demand for skills & supply for local labour
	18,768	✓			External Contribution	Professional Fees – Wylfa Newydd Project
	2,454	✓			External Contribution	Strategy Support – Landscape support TCPA's
	15,378	✓			External Contribution	Strategy Support – Landscape support Development Consent Order
	44,653	✓			External Contribution	Development Consent Order Impact Assessments
	80,507	✓			External Contribution	Professional fees – Development Consent Order
	1,455	✓			External Contribution	IoACC QGIS GIS Support
	15,866	✓			External Contribution	Curatorial monitoring work
	2,260	✓			External Contribution	Socio-Economic Urgent Works
	53,140	✓			External Contribution	Wylfa Newydd project SPC and A5025 TCPAS

	Amount Q2 (£)	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	3,682	✓			External Contribution	IoACC Ecological Support - HRA meetings
	11,823	✓			External Contribution	North Anglesey Partnership
	16,301	✓			External Contribution	Welsh Language & Culture Impact Assessment re Wylfa Newydd
	7,200	✓			External Contribution	Isle of Anglesey Accommodation Survey - Major Developments
	321	✓			External Contribution	SP&C planning application documents from a socio-economic perspective
	7,040	✓			External Contribution	Employment and Skills impact assessment in relation to Wylfa Newydd
	7,196	✓			External Contribution	Development Consent Order support - SPC HRA
	1,586	✓			External Contribution	Development Consent Order support - CWA Architectural review
	615	✓			External Contribution	Development Consent Order support - Carbon Energy report
	945	✓			External Contribution	Strategy support - SPC TCPA support

	Amount Q2 (£)	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	3,170	✓			External Contribution	Traffic Survey Llanddeusant
	8,117	✓			External Contribution	SPG JR
	6,388				External Contribution	Anglesey DCO Support - Wood DCO support
	9,441	✓			External Contribution	Strategy Support - Draft Well being report
	1,117	✓			External Contribution	Socio-economic impacts and mitigation for A5025
	9,763			✓	External Contribution	Work Package 1
	2,412	✓			External Contribution	Consultancy - National Grid Connection Project
	34,338	✓			External Contribution	Professional fees - North Wales Connection project
	60,870	✓			External Contribution	IoACC North Wales Connection project
	576	✓			External Contribution	Wylfa to Pentir Archeological work

	Amount Q2 (£)	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	1,800			✓	External Contribution	Isle of Anglesey Accomodation Survey - Major Developments
	5,266			✓	External Contribution	North Anglesey Place Plan
	8,436	✓			Reserve	IoACC North Wales Connection Project
	1,815	✓			Reserve	Services in connection with Wellbeing of Future Generations Act Assesement
	2,859	✓			Reserve	North Wales Connection Project
	2,020			✓	Reserve	Advice on Penrhos consent and section 106
	2,475			✓	External (HLF)	Ynys Cybi Landscape Partnership
	900			✓	External (HLF)	Ynys Cybi: Historic Statement of Significance
	9,750			✓	External (HLF)	Ynys Cybi Habitat and Heritage Landscape Survey
	44,785			✓	External Grant (ERDF)	Pen yr Orsedd Units Inv 5,6 &7 - Management & Planning
	4,764			✓	Core	IT consultancy and project management

	Amount Q2 (£)	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	5,052		✓		Core	Food Hygiene Inspections
	833			✓	Core	Shellfish collection from the Menai
	202	✓			Core	Analysis of private Water Supplies
	100			✓	Core	Analysis of Contaminated ground water/oil/soil
	1,500			✓	Core	Appraisal work assisting with remediation options at Craig Y Don site in Amlwch
	228	✓			Core	Diffusion Tubes Feb 2018 - March 2019.
	30	✓			Core	Experian - Minimum Usage charge
	25			✓	Core	Grass Cutting stand at Anglesey Show
	2,503			✓	Core	Tender process at Plas Arthur Leisure Centre
	600			✓	Grant	Mentoring at schools sport surveys and summer activities

	Amount Q2 (£)	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	1,000			✓	Grant	Play Maker Award for Anglesey Primary Schools
	140			✓	Grant	Sports Leadership Training
	723			✓	Grant	Mountain Bike Services
Total Economic and Regeneration	534,864					
Highways	399			✓	Core	Penalty Charge Notice charges
	5,364			✓	Core	Charges in respect of Penalty Charge Notices issued
	500			✓	Grant	Easement - Filter drain at Nant Heilyn, Llangoed
Total Highways	6,263					
Schools	125			✓		Prepare and Audit Accounts 2016/17
	365			✓		Science Technician Advisor
Total Schools	490					

	Amount Q2 (£)	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Waste	2,256	✓		✓	Specific Core Budget	Management of fixed penalty notices re Environmental Protection Act
	70	✓		✓	Specific Core Budget	Duos offtake only
	172	✓		✓	Specific Core Budget	Metering and Settlement Fee
	550	✓		✓	Specific Core Budget	Perimeter Gas monitoring at Penhesgyn review + risk assessment
	2,360	✓		✓	Specific Core Budget	Landfill Gas technical support
	2,701	✓		✓	Specific Core Budget	Penhesgyn Gas Engine Replacement Tender
	2,499	✓		✓	Specific Core Budget	Penhesgyn Gas Engine Replacement Technical Support
	1,039	✓		✓	Specific Core Budget	Low Voltage Underground Mains Works
	2,150	✓		✓	Specific Core Budget	Landfil Gas Technical Support
	7,565	✓		✓	Specific Core Budget	Landfil Seal Remediation Works CQA Plan and Design Works

	Amount Q2 (£)	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	600	✓		✓	Specific Core Budget / Grant External Contribution	Works done at Penhesgyn IVC
	1,856	✓		✓	Specific Core Budget / Grant External Contribution	Bioaerosol Monitoring
Total Waste	23,819					
Housing	14,303			✓	Core	Homeless Review Project
Total Housing	14,303					
HRA	2,950			✓	Core	Orchard housing messaging implementation and project management
	3,495			✓	Core	Keystone Asset Management Training
	995			✓	Core	Professional services in connection with Craig Y Don, Amlwch
Total HRA	7,440					

	Amount Q2 (£)	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Adult Services	2,450			✓	Core	Catering Feasability Study
Total Adult Services	2,450					
Children's Services	6,729			✓	Core	Research and Development of Small Group Homes
	219			✓	Core	Work as a pannel member
	8,138			✓	Core	Preparing and Delivering IST report
	3,947			✓	Core	Audit of cases in children's services
Total Children's Services	19,032					
Transformation	651			✓	Core	Bridge Support (Mobile Iron)
	11,400			✓	Core	Cybersecurity Junior Consultant Day
	500			✓	Core	Project Management Expenses Modern Workplace Assessment Project
	3,175			✓	Core	Radio & HD links repair and installation

	Amount Q2 (£)	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	2,634	✓			Grant	Assessments of trainee social workers
Total Transformation	18,360					
Council Business	10,224		✓		Core	Professional services - maternity & holiday cover
	5,404		✓	✓	Core	Sickness cover & work on GDPR
	3,500			✓	Core	Revision of Scrutiny Documentation and proposed changes to the Council Constitution
Total Council Business	19,129					
Resources	1,500	✓			Core	VAT Consultancy Service
	1,075			✓	Core	Civica Consultancy days
	400			✓	Core	Travel and Expenses Civica Consultant
	350			✓	Reserves	Training on Northgate HR Ltd

	Amount Q2 (£)	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	600			✓	Reserves	Northgate HR Project
	5,534			✓	Reserves	Project Management Costs
Total Resources	9,459					
Total Q2 – July to September	674,406					

